Projects of the Technical Assistance Program | PAT 2023-2024

Deadline for on-line submission of requests: 17th of May, 2023

I. Call for Project Proposals

A. Introduction

The Pan American Institute of Geography and History (PAIGH), through the General Secretariat and its Commissions for Cartography, Geography, History and Geophysics, with a basis in those of its statutes and procedures that are currently in force, calls for project proposals to be submitted as requests to 2024 Technical Assistance Program (PAT-2024) by the scientific and academic community of the PAIGH Member States.

The period for submitting proposals will be from March 1st to May 17th of the year 2023.

The requests that may be submitted on time and in the corresponding format will be analyzed by the PAIGH Commission Presidents who will present their recommendations to the 99th Meeting of PAIGH Authorities (June-July, 2023), concerning the assignment of resources to the eligible beneficiary initiatives. This assignment will be approved by the 24th General Assembly (November, 2023).

The projects submitted from the PAIGH Member States need to fulfill the criteria of eligibility of this current call for proposals and of alignment with the goals and objectives that the respective Commissions have outlined.
B. Types of initiatives that may be proposed and submitted

a. Research projects

Initiatives whose objective is to take on a scientific-technical issues of common interest to the Member States, within the scope of the PAIGH areas of study.

b. Training projects

Initiatives with the objective of running activities such as courses, workshops, seminars and similar events, on specific themes or issues as of interest to the Member States, within the scope and areas of study of the PAIGH.

II. Criteria for Eligibility, and Requirements

c. Multidisciplinary initiatives.

Based on that stated in Article 4, number 2 of the Organic Statute of the PAIGH and as part of seeking to encourage the submission of projects that put together the effective participation of the four Commissions of the PAIGH, the multidisciplinary nature and condition of a Project will be determined exclusively in terms of the active participation of specialists from the various areas of knowledge and not by the multidisciplinary scope of the aims and results of the project under assessment.

d. Multinational initiatives.

In accordance with that stated in Article 4, number 3 of the Organic Statute of the PAIGH and, with the aim of encouraging and supporting multinational Pan-American activities aligned with the objectives of the PAIGH, attention will be given with priority for those proposals whose results
contribute to a better comprehension of the regional dimension and help to overcome obstacles that are common to the Member States. In this way, the projects submitted should be multinational, for which they should include the participation of at least two Member States of the PAIGH for the Geography, History and Geophysics Commissions and three for the Cartography Commission.

To put the above into effect, the applicant making the submission should include in the proposal explicit confirmation (letters of commitment to participation) about the acceptance and contribution by the participating institutions that represent the countries involved.

A. Candidate Applicants.

a. Requests for projects may be submitted to the PAT-2024 by members of the scientific and academic community who are citizens of these PAIGH Member States:

| Argentina | Belize | Bolivia | Brazil | Chile | Colombia | Costa Rica | Ecuador | El Salvador | United States of America | Guatemala | Haiti | Honduras | Mexico | Nicaragua | Panama | Paraguay | Peru | Dominican Republic | Uruguay | Venezuela |

b. The researchers who receive financial support from the PAT will not be able to submit proposals during the two periods immediately following the financial year in which they have finalized their research project.

c. The projects submitted should be aligned with the 2030 Agenda of the Objectives for Sustainable Development of the United Nations organization (UN), with a focus towards natural and anthropogenic phenomena.

d. The proposals should be backed by one or more of the co-sponsor institution(s).
III. Goals and Objectives of the Commissions

A. Cartography Commission

a. Prioritize the projects that encourage and support the development of terrestrial and marine Geospatial Data Infrastructures at national, regional and sub-regional levels, in order to further strengthen capabilities for geospatial information issues in the Member States of the PAIGH.

b. Projects for devising, fixing and adopting regulations and standards for geographic information involved in the management of accurate, detailed, reliable, geo-referenced and updated Geo-Spatial data indispensable for contributing to the processes of planning, decision making and the achievement of the sustainable economic and social development of the Member States of the PAIGH.

B. Geography Commission

a. Phenomena involving migrations or gender.

b. Develop geographic education, involving the value of territories as ancestral assets and as heritage.

c. Prioritize projects focused on environmental management and protection, urban planning and mobility.

d. Research the areas of climate change and management of hazards.
e. Encourage research that has a geographic basis, an interdisciplinary focus, being of transversal relevance for the other PAIGH Commissions.

C. History Commission

a. Prioritize projects dealing with the issues of teaching and learning global and regional histories from America.

b. Support scientific research that gives answers about specific issues arising in the countries of the Americas.

c. Study the historic processes of the American peoples, their current realities and their projected effects for the future.

d. Encourage the strengthening of the History Commission by establishing further links with other institutions working in related disciplines in the American continent.

e. Encourage virtual dialogues or conversation sessions with historians of the History Commission in order to highlight or commemorate the historic events most relevant to American history.

D. Geophysics Commission

a. Encourage scientific research for reducing the effects of disasters caused by natural phenomenon.

b. Encourage scientific research into Climate change, Applied Geophysics and Space-related Studies.

c. Encourage scientific research, the training of human resources and the creation of multinational groups or task networks that undertake this research in a cooperative and supportive way.
IV. General Aspects

A. In order to provide opportunities for the participation of a greater number of applicants and to allow the suitable management of the initiatives, those who are responsible for the project will be able to have only one project in progress at a time during a single financial year.

B. The submission of the projects will be made on-line through the Submission Form, in accordance with the requirements indicated within that form. At the same time, it is required that the necessary supplementary information and documentation be sent via electronic mail in .PDF format (the submission form states what the required supplementary information is). This includes, among other items, the following:

   a. Letter to present the Project, from the National Section that supports it.
   b. Letters of commitment from the researcher responsible for the Project and from the participating researchers.
   c. Letters of commitment from the co-sponsoring institution(s).
   d. Letters from the National Sections of the countries participating.

C. The “General Guidelines for the Disbursement of Funds for the Projects Approved, for the 2023-2024 PAT” will be released publicly in December 2023, when the results of the approval of projects is made known. In these guidelines, details are given for the following aspects, among other items:
a. Procedure for requesting, receiving and spending funds.
b. Types of expenses and the use of funds.
c. Presentation of partial and/or final accounts.
d. Provision of partial and/or final technical reports.
e. Report with graphic and video elements of activities (applicable to courses, workshops, seminars, etc.).
f. On the basis of the final technical report, provide an article for one of the six scientific journals of the PAIGH.

D. The minimum amount of finance suggested for the PAT 2023-2024 projects will be USD 5,519 and the maximum amount is USD 20,000.

E. The performance and activities of each project should be put into effect over a period not exceeding twelve months; this would be counting from the transfer of the first part of the funds to be spent.

F. In accordance with that indicated in Article 32 of the Financial Rules of Procedure, “The Member States which, at the time of the General Assembly, have not covered their contributions for more than five periods […] shall lose the right for their projects to be approved […].”

G. The types of expense not specified in the request for projects submitted will not be financed.

H. Types of expense that CAN NOT be financed:
   a. Wages, salary or professional fees for the researcher responsible for the project.
   b. Renting premises as locations for carrying out the project tasks.
   c. Coordination or operation of the offices of the research tasks.
d. Payments for participating in or attendee registration at conferences.
e. Payments made to publish articles in journals.
f. Purchase of information technology or office equipment (hardware, software, user licenses, furniture, etc.).
g. Payment of medical or travel insurance that is not associated with the purchase of air travel tickets.
h. Tickets for air travel to countries that are not members nor observers of the PAIGH.
i. Social activities resulting from the activities financed by the PAIGH during the performance of the project.
j. Alcoholic drinks, gourmet food and articles for personal use.
k. Lunches or dinners for team-building.
l. Purchase of souvenirs or memento-gifts.
m. Other items that should be considered as unrelated to the tasks and activities directly involved in the project.

I. During the third phase, the Technical Assistance Department of the General Secretariat of the PAIGH will be able to request of the applicant researchers, information and documentation of a personal nature, which is necessary for adequate internal management and for transparency in the administrative processes. For this reason, the applicant researchers should accept the terms and conditions of the corresponding statements of privacy.

J. The submissions that do not comply with the criteria established in this current call for proposals in any of its phases, will not be assessed.

K. Those projects submitted for which the respective researchers have been involved in any anomalous situation for projects in previous periods, will not be assessed in the submission and approval process.
L. Any situation involving the submission process that is not covered here by this call for proposals shall be consulted with the relevant persons responsible, through the Technical Assistance Department asistencia.tecnica@ipgh.org.

V. Results

The results for the proposals submitted in time and in the corresponding format, will be notified by electronic mail, both to the respective National Section and the applicant/researcher (December 2023).

- Form for submitting PAT 2023-2024 Projects
- Privacy Notice
- PAIGH Organic Statutes
- List of Contacts for National Sections

Please direct your queries or comments to:

**General Secretariat of the PAIGH / Technical Assistance Program**

asistencia.tecnica@ipgh.org

Telephones. (52-55) 5515-1910, 5277-5888, 5277-5791
CALENDAR OF THE PAT-2024 CALL FOR PROPOSALS

FIRST PHASE
- February 24: Launch of call for proposals
- February/May: Reception of the proposals
- May 17: Close of the call for proposals

SECOND PHASE
- May/June: Technical assessment of the eligibility of the proposals
- June 7: Deadline for providing the supplementary information and documentation required
- June/July: Assessment of the eligible proposals and recommendations for the assignment of funds

THIRD PHASE
- July/August: Technical adjustments to the eligible proposals
- Sept./Oct.: Gathering of additional information and documentation for the eligible proposals

FOURTH PHASE
- November: Approval of the eligible proposals by the 24th General Assembly
- December: Notification of the results to the National Sections and the applicant researchers

NOTE: The PAT-2024 funds approved will be available from the second fortnight of March 2024 onwards.